INSTITUTE OF CANADIAN EDUCATION

Cheating & Plagiarism Policy 2026 - 2027

Plagiarism is the use of another person's words, ideas, work, or intellectual property without proper acknowledgment or citation. Academic dishonesty also includes cheating, submitting another person's work as one's own, or using unauthorized assistance in completing an assessment.

- When plagiarism, cheating, or other academic dishonesty is suspected, the teacher will discuss the concern with the student, review the available evidence, and determine whether an academic honesty violation has occurred.

- The teacher may consult with the Principal or Vice-Principal to determine appropriate consequences and identify any pattern of academic dishonesty.

- Where academic dishonesty is confirmed, the student will be informed of the decision and consequences. The Principal or Vice-Principal will be notified, and parents/guardians of students under 18 will be informed, subject to applicable privacy requirements.

- All confirmed incidents and resulting actions will be documented in accordance with the school's academic honesty and assessment procedures.

When plagiarism/cheating is detected, the following process will be followed:

First Strike
- The student is informed of the plagiarism.
- The student is required to redo the assignment to demonstrate their own learning.
- Instruction on proper citation and academic honesty is provided.
- Parent/guardian is informed where applicable.

Second Strike
- Student receives a formal warning.
- Student may be required to complete an alternative assessment or demonstrate learning through another appropriate method.
- The student meets with the guidance counselor.

Third Strike

- The matter is referred to the Principal.
- A meeting is held with the student and parent/guardian.
- Further academic or administrative action may be taken in accordance with school and Ministry policies.

- All assignments, discussion posts, and assessments submitted digitally are subject to the same plagiarism policy.
- Students must keep their mic and camera on during online assessments and are required to submit original work and cite sources appropriately.
- Online assessments may be monitored using cameras and plagiarism detection tools to ensure academic integrity.
- Collaborative online work must clearly indicate individual contributions and proper citation of sources.